



Crofters Food Ltd.  
470 Oastler Park Drive, Seguin, ON P2A 2W8

Crofters is growing and we are seeking an energetic, reliable & flexible team player to join our Team. Here's your chance to join a highly skilled team of professionals at one of North America's pioneering brands in the organic food movement! Crofters Food Ltd, known in the grocery aisles as Crofters Organic Fruit Spreads, is the leading manufacturer of organic jams, jellies and fruit spreads in North America. Headquartered in picturesque Parry Sound, Ontario, about two hours north of Toronto, we manufacture a vast array of fruit-based spreads sold in stores across Canada, the United States, and select international markets. From the way we source our fruit, to the way we carefully manufacture our products using forward-thinking sustainable processing techniques, to our innovative, health-conscious formulations, every aspect of our operations receives the care and attention they deserve. A small but mighty team, with the support of a US based private equity firm, join us as we look to aggressively scale our business on our mission to become one of the leading organic food brands in North America.

#### **Position Overview:**

The Industrial Mechanic/Millwright is responsible for

1. Perform routine inspections, maintenance, and repairs on a diverse range of industrial food equipment, including conveyors, pumps, motors, agitators, plumbing, filling equipment, packaging equipment, and refrigeration systems.
2. Ensure that all equipment is maintained in accordance with the Food Safety Preventative Maintenance Plan and all service manuals. Assist in the development of Preventative Maintenance Schedules for pieces of equipment with no documented PM plan.
3. Follow all Standard Operating Procedures (SOPs) related to the startup, operation, and regular maintenance of all systems and equipment with your purview.
4. Perform scheduled checks, reviews, and maintenance of all equipment, and systems within your purview. Complete and maintain daily, weekly, and monthly maintenance records.
5. Identify, analyze, and troubleshoot mechanical problems and failures in equipment to determine root causes and implement effective solutions, minimizing production downtime.
6. Maintain accurate records of maintenance tasks, repairs, parts used, and any observations or measurements. Input data into MaintainX computerized maintenance management systems (CMMS).

7. Communicate regularly with Maintenance Manager and Maintenance Coordinator about any developing potential problems and advise of appropriate steps to resolve the issue.
8. Work collaboratively with other maintenance technicians, engineers, and production staff to diagnose complex issues, share knowledge, and contribute to continuous improvement efforts.
9. Be familiar with and have regard for HACCP, GMP (Good Manufacturing Practices), Food Safety, Food Security, Organic Certification, Standard Operating Procedures and all other applicable regulatory and company programs and policies.
10. Provide technical support to production teams during equipment changeovers and setups.
11. Identify possible improvement initiatives to reduce operational costs or improve production efficiency.
12. Execute scheduled preventive maintenance tasks, such as lubrication, cleaning, adjustment, and part replacement, to prevent equipment breakdowns and ensure consistent performance.
13. Receptive to a flexible work style and willingly assisting with other functions where needed. Hours may vary, from time to time, according to production requirements, maintenance work, and repairs. This position may periodically require you to start work prior to the day's production or continue after production finishes. You must be willing to work on weekends and holidays to perform maintenance tasks which cannot be completed during normal production hours.
14. Work with machining equipment such as lathes, welders, drill press, grinders, pneumatic press.
15. Other duties may be assigned to the Employee as required.

**Required experience and skills:**

- Machinery and mechanical skillset
- A minimum of 5 years of Industrial Millwright/Mechanic work experience.
- Diploma in Engineering Technology
- Red Seal certificate is preferred, not required.
- Experience in manufacturing

**Job type:** Full-time, Permanent, On-site (not remote)

**Benefits:** Basic Benefit Plan including Health and Medical, Vision Care, Dental, Wellness & Preventative Services. RSP and Bonus Program.

**Rate of Pay:** \$30.00/Hour (Pay band range -\$30.00 - \$40.00 per hour)  
(a minimum of 40 hours of work per week, possible evening and weekend work as required)

Please submit your resume to [hr@croftersorganic.com](mailto:hr@croftersorganic.com) indicating your experience and interests  
Crofter's Food Ltd. welcomes and encourages applications from people with disabilities.

Accommodations are available on request for candidates taking part in all aspects of the selection process.